

SECRET

PHYSICAL SECURITY DIVISION ACTIVITIES

OFFICE OF SECURITY

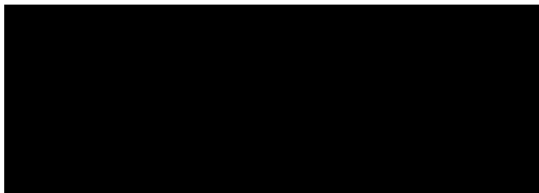
JANUARY 1969

I

Headquarters security violations reported, investigated and charged	44
Overseas security violations reported and charged	26
Alleged Headquarters violations investigated and cleared	15
Alleged Overseas violations investigated and cleared	3
Domestic physical security surveys completed	0
Physical security guidance and support actions rendered at Hqs for Domestic Installations	379
Special Domestic TDY physical security assignments	2
Special security investigations completed	0
Domestic Survey Program:	
Trip Preparation	1
TDY Travel	2
Briefings & Coordinations	10
Report Writing	12

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Total Man Days 25



Total Man Days 32

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II

Security Matters Handled by Security Duty Office	2,046
Safe Combinations Changed	323
Safes Repaired	378
Regular VNE Special & Maintenance (GSA) Badges Issued	2,135
Visitor Admissions	9,923
Processed by Receptionists	6,860
Processed by Guards	3,063
General Visitors	4,906
Foreign Nationals	79
Applicants	513
Forgotten Badges	1,469
Separation Badges	160
Deliveries	2,413
Conference Badges	383
Armed Escorts of Classified Material (Man Hours 41)	15
Security Surveys Conducted	61
Alarms Repaired (Man Hours 186)	33

III

Traffic Violations Tickets	287
No Permit	180
Unauthorized Parking	107
Speeding	0

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IV

Safety Inspections	5
Safety Surveys	0
Tests conducted:	
Electrical	2
Briefings, meetings, conferences	18
Pamphlets, posters, booklets distributed	500
Employee safety suggestions processed	3
Ordnance items handled	1
Accidents Processed:	
Personal injuries & occupational diseases	54
Motor Vehicle	3
Fires	2
Files reviewed in OP	66
Investigations	6
Training in riot control, fire fighting, incendiary devices	
Total Man Days	2

V

Technical advice and guidance actions rendered at Hqs:

Domestic Installations	50
Overseas Installations	75
Testing and evaluation of equipment:	Total Man Hours
	58
Training on security equipment and devices:	Total Man Hours
	120

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Collateral actions performed in support of the Office of Security:

Total Man Hours 485

Technical support to Hqs complex alarm systems:

Total Man Hours 30

Domestic installations visited:

Total Man Days 16

Overseas installations visited:

Total Man Days 0

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